



BC Parks

MEMORANDUM OF UNDERSTANDING

Date: December 10, 2015

Between:

Her Majesty the Queen in Right of the Province of British Columbia, represented by the Minister responsible for the Park Act, having an address at Ministry of Environment, BC Parks & Conservation Officer Service Division, Thompson Cariboo Region, 1259 Dalhousie Drive, Kamloops B.C.

("BC Parks")

And

The Tweedsmuir Ski Club, PO Box 614 Hagensborg B.C.

("TSC")

Purpose: This Memorandum of Understanding serves to define the relationship between BC Parks and the TSC and lays out the activities which are supported by both Parties.

Whereas:

1. BC Parks is the property owner but wishes to promote community recreation, maximize opportunities for sustainable development, and provide safe winter recreational experiences for visitors in Tweedsmuir Provincial Park.
2. The TSC wishes to increase winter recreation in the Bella Coola area and enhance recreation opportunities in Tweedsmuir Provincial Park.
3. The TSC and BC Parks are committed to working cooperatively to achieve the mutual goal of enhancing recreation opportunities in Tweedsmuir Provincial Park by ensuring the operations are sustainable and supported for future generations.

Now therefore the parties wish to enter into this Memorandum of Understanding on the following terms and conditions:

1. BC Parks Roles and Responsibilities:

- a) BC Parks will support the project by maintaining ownership of the facilities previously operated under Park Use Permit No. 102880, provide all volunteers working for the TSC with a BC Parks Individual Volunteer Services Agreement, establish a Park Enhancement Fund (PEF) account



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for financial contributions, and provide staff when available and where appropriate.

2. Tweedsmuir Ski Club Roles and Responsibilities:

- a) The TSC will maintain 35kms of cross country ski trails, one overnight cabin, one day use cabin, a passenger ropeway for downhill skiing, and approximately 10kms of snowmobile trails (see Operating Area in Appendix A).
- b) The TSC will submit an annual operating plan no later than December 1st that outlines, at a minimum:
 - i. The TSC's key personnel and their duties;
 - ii. Describes in detail and prioritizes services the TSC will complete during the year;
 - iii. Describes in detail the TSC's comprehensive safety plan for delivering the above listed services including hazard abatement, public safety considerations, closures, and accident and emergency management; and,
 - iv. An appendix of the TSC's financial statement for the previous operating year, including all revenue and expenditures..

3. Donation Collection:

- a) The TSC may collect donations to fund its day to day operations.
- b) Donations requiring a tax receipt must be submitted to BC Parks for deposit into the PEF account (refer to section 4).
- c) All donations collected must be included in the TSC's financial statement submitted with the annual operating plan.

4. Donations Requiring a Tax Receipt:

- a) If the TSC collects donations that require a tax receipt:
 - i. TSC will securely store all cash donations and record the full name, address, donation amount, and date that each donation was received; and,
 - ii. When TSC is ready to deposit cash into the PEF account, the TSC will send BC Parks representative the information collected in (i)



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above with a cheque, made out to the Minister of Finance, for the total amount of cash donations collected.

- iii. All donations to TSC which are made in the form of a cheque (written to the Minister of Finance, noting TSC in the memo area) must be forwarded to the BC Parks representative for deposit immediately after receipt.
 - iv. BC Parks will deposit all cash and cheque donations into the TSC's PEF account and issue official tax receipts for all donations of \$25.00 or more. It is important TSC submits a tracking sheet (referenced in (i) above) for cash donations, or donors will not receive a tax receipt.
- b) For all donations (credit card only) collected by BC Parks:
- i. Once BC Parks has established a credit card portal, TSC can direct donors to BC Parks website to donate via credit card. All electronic donations will have the ability to select "Tweedsmuir Ski Club" as the beneficiary of the donation; and,
 - ii. Once credit card donations are accepted, BC Parks will track and record all electronic contributions to TSC.
 - iii. Upon request from TSC's treasurer, BC Parks representative will inform TSC of the account balance in the Park Enhancement Fund (including contributions sent by TSC and credit card donations, when the option is available).
- c) For the remittance of all donations:
- i. Upon written request from TSC, BC Parks will remit a cheque to TSC for the amount requested, provided the request is not more than the balance of donations collected in TSC's Park Enhancement Fund account.

5. Special Events:

BC Parks supports TSC hosting a family fun days and other noncompetitive programs.

6. Contributor Recognition:

- a) Donations of \$25.00 or more are eligible to receive an official tax receipt from BC Parks (provided the necessary contact information is provided).
- b) Upon request from TSC, specific and/or sizeable donations may be eligible for additional thank you gifts and recognition.



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7. Duration and Amendment

- a) This MOU will be in effect until one of the parties' withdrawals its support. The cancellation must be submitted in writing and be submitted at least 60 days prior to cancellation.
- b) This MOU can be amended by either party. The amendments must be submitted in writing and agreed to by both parties.

8. Representation


Tweedsmuir Ski Club Representative:

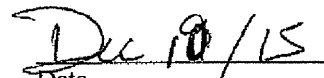
Name: David Flegel – Tweedsmuir Ski Club President
Address: PO Box 614, Hagensborg B.C. V0T 1H0
Telephone: N/A
Email: tweedsmuirskiclub@gmail.com

BC Parks Representative:

Name: Steven Hodgson
Title: Area Supervisor – Bella Coola Area
Address: 1650 Airport Road Hagensborg, B.C.
Telephone: (250) 982-2701 ext.2223
Email: Steven.Hodgson@gov.bc.ca

This Memorandum of Understanding is not legally binding on the Parties and merely indicates the present intentions of the Parties with respect to the matters described in this document.

Signed by: 
Jeff Leahy
Regional Director, Thompson-Cariboo Region
(on behalf of BC Parks, Ministry of Environment)


Date



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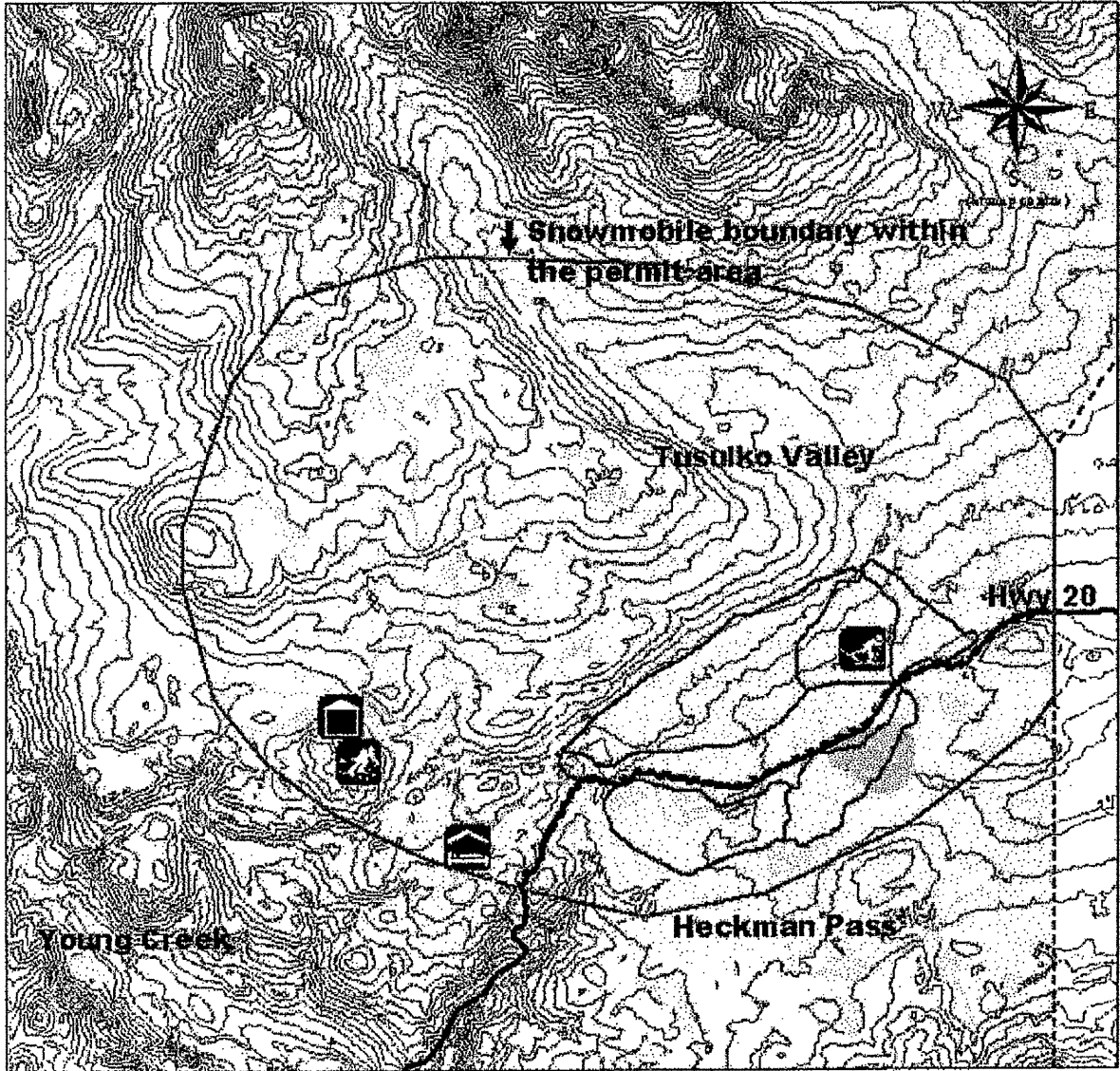
David Flegel

David Flegel
President
(on behalf of the Tweedsmuir Ski Club)

December 11, 2015

Date

Appendix A: Operating Area for Tweedsmuir Ski Club



1:82,000



- PRK, Trails in BC Parks within the Cariboo Region
- Ski
- Snowmobile
- Parks, Parks and Protected Areas - Districted, 1:20K
- Protected Area Boundary

- Lake - De flite
- Water - De flite
- NTS, Rivers, Lakes and Wetlands - Contour Filled, 1:250K
- River/Stream - De flite
- Lake - De flite
- Lake - Is de flite

- Lake - Mass by side flite
- Marsh
- Water - De flite
- Parks, Parks and Protected Areas - Contour Filled, 1:20K
- Protected Area - Boundary

Ministry of Environment
Cariboo Region
November 24, 2003

